SunShine®
Training

COURSE GUIDE
Awarded by Focus Awards

Level 4 Award in the Internal Quality Assurance of Assessment Processes and Practices (RQF)

Combine IQA knowledge with real internal quality assurance practice.

12	120	90	24
CREDITS	TOTAL HOURS	GUIDED HOURS	COURSE MONTHS

About this course

For people who monitor assessment quality within an organisation or assessment centre. Combine the IQA principles unit with practical internal quality assurance.

Who can join and what you arrange

You need suitable assessment knowledge and access to assessors and their assessment activity. **You arrange your own organisational access, assessors, records and permissions.** Sunshine approves the opportunities before enrolment.

Assessment and practical requirements

Build a knowledge and practical portfolio showing how you plan, sample and monitor assessment, support assessors and record IQA decisions. Required observation and authenticated records demonstrate your practice. Your assessor agrees the coverage and observation plan.

Course period and portal access

24 months from purchase to complete the course. Lifetime portal access is separate from the course-completion period. Apply for an extension if you need longer.

Tutor support

Email and WhatsApp: 9:30am-5:30pm, Monday-Friday, UK time. Replies within **1 working day**; assignment feedback within **7 working days**. Portal details within **2 working days** after enrolment and eligibility checks.

Your next step

Consider the Leading IQA certificate when you have responsibility for coordinating IQA work and the required team access. This award is not an external quality assurance qualification.

Course facts

Awarding body: Focus Awards
Level: 4 (RQF)
QRN: 601/6107/3
View the official Ofqual record
Sunshine minimum age: 19
Format: Online study plus real IQA practice

What you will study

- Understanding the principles and practices of internally assuring assessment quality
- Internally assuring the quality of assessment
- Two mandatory units; 12 credits

What the course includes

Materials, tutor support, assessment, Focus Awards registration, certificate, resubmissions and certificate postage. **All included.** Certificate release follows success, checks and full payment. Allow 6 weeks; up to 12 in busy periods.

Booking and enrolment

View current enrolment details and terms on the course page.

View courses and enrolment details

sunshinetraining.co.uk | info@sunshinetraining.co.uk
07515 971081 | Read the course terms before booking.