SunShine®
Training

COURSE GUIDE
Awarded by Focus Awards

Level 3 Certificate in Assessing Vocational Achievement (RQF)

Develop assessment competence across workplace and training settings.

15	150	84	36
CREDITS	TOTAL HOURS	GUIDED HOURS	COURSE MONTHS

About this course

CAVA combines assessment knowledge with both practical assessment units. It suits assessors whose role covers workplace competence and vocational skills, knowledge and understanding.

Who can join and what you arrange

You need suitable occupational or subject competence. **You arrange your own assessment candidates, workplace and training-setting opportunities, access and permissions.** Both practical contexts must be available; Sunshine checks suitability before enrolment.

Assessment and practical requirements

Create a portfolio covering knowledge and practical assessment in **both settings**. Evidence includes assessment planning, decisions, feedback, records and observed practice. Your assessor agrees candidate numbers, methods and observation arrangements. A written-only portfolio cannot demonstrate the full practical competence.

Course period and portal access

36 months from purchase to complete the course. Lifetime portal access is separate from the course-completion period. Apply for an extension if you need longer.

Tutor support

Email and WhatsApp: 9:30am-5:30pm, Monday-Friday, UK time. Replies within **1 working day**; assignment feedback within **7 working days**. Portal details within **2 working days** after enrolment and eligibility checks.

Your next step

Develop assessment experience and consider practical IQA when you have access to assessors and their assessment activity. CAVA does not automatically approve a centre or qualify you to assess every subject.

Course facts

Awarding body: Focus Awards
Level: 3 (RQF)
QRN: 601/6104/8
View the official Ofqual record
Sunshine minimum age: 19
Format: Online study plus two assessment contexts

What you will study

- Understanding assessment principles and practices
- Assessing occupational competence in the work environment
- Assessing vocational skills, knowledge and understanding
- Three mandatory units; 15 credits

What the course includes

Materials, tutor support, assessment, Focus Awards registration, certificate, resubmissions and certificate postage. **All included.** Certificate release follows success, checks and full payment. Allow 6 weeks; up to 12 in busy periods.

Booking and enrolment

View current enrolment details and terms on the course page.

View courses and enrolment details

sunshinetraining.co.uk | info@sunshinetraining.co.uk
07515 971081 | Read the course terms before booking.